

Re-Enrolments and New Enrolments Procedure for 2027

The 2027 Re-Enrolment Survey will be open **Friday 25th September 5pm** and will close **Friday 9th October 11:59pm**. If your family has not completed the survey before this date, you will lose your re-enrolment position. If you wish to re-enrol your child after this date you will be required to join the waitlist with a new booking.

NEW families including those who did not have permanent bookings in 2026 (Casual or Vac care) will be expected to create a booking request via 'My Family Lounge' from **Saturday 10th October 2026**. Any requests made before this date will be discarded.

Booking confirmations for ALL families will be sent out by Friday 30th October 2026. Please do not contact the centre before this date about the outcome of your request.

Please read the following details carefully:

For Existing families who are re-enrolling

When re-enrolments open (Friday 25th September 5pm), a survey link will be sent out to all families via email, and a QR code will be available at the centre. Please ensure once you have answered all questions and signed off that you click "submit" in the top right-hand corner.

The **re-enrolment** survey is ONLY for families who have an existing 2026 permanent before or after school care booking at the centre. Please note enrolments and permanent bookings do not carry over, and you must re-enrol every year. If your child has only attended casually or vac care in 2026, you must **follow the new enrolment procedure**.

If you have a child with a permanent booking with a sibling starting kindergarten next year, **they can also be enrolled at the same time**, via the re-enrolment survey but they must have a completed enrolment form via My Family Lounge. The enrolment form must be completed before the survey is completed.

- To enrol a sibling (new child), login to your existing 'My Family Lounge' account and click "add child" and add all their relevant information and submit it. You will then also need to create a booking request for any new children joining the centre (if you require permanent days). Please only make the booking request on or after the re-enrolment date.

This form will ask families to indicate their **care preferences** and **select their Priority of Access category**.

Priority of Access Categories:

- **Priority 1:** A child who is at risk of serious abuse or neglect. Do not choose this if you are unsure as it is likely an incorrect choice.

- **Priority 2:** A child of parents (or a single parent) who meet the government's work, training, or study test. This includes but is not limited to, families who both work full time, or one works full time/ one part time.
- **Priority 3:** Any other child.

Please ensure you select the appropriate category based on your current circumstances. If you select the wrong category, please inform the centre ASAP as your enrolment may not be considered if misinformation is provided. If you are unsure, please contact the centre.

If you only intend to use our services casually or for Vacation Care only, you will still need to re-enrol/ enrol.

Once you have submitted the survey:

- The centre will accept and confirm your booking, and you will be sent a confirmation email. You do not need to action anything once receiving the confirmation email.
- Booking confirmation emails will be sent out to existing families, indicating what permanent bookings you have received by Friday 30th October 2026. If you do not receive a confirmation email by this date, please contact the centre. We suggest you check your 'My Family Lounge' account when you receive the confirmation.

Changes from last year

- Families are ONLY given the SAME days as the previous year. Then after we give new kindies / students spots, we can give out additional days IF available.
- If your child has only ever attended casually or Vac care only, you must follow the new enrolment procedure.
- Families will not need to choose a start date for 2027 and/or end date for 2026. If your family is going on holidays before the final day of school 2026, you are required to inform the centre otherwise you will be charged up until the last day of term for 2026. All 2026 bookings automatically end on last day of school for 2026 and new 2027 bookings are to start first day of school in 2027.

New Families

If you are a new family or your child did not have a permanent booking for 2026, you are required to make a My Family Lounge account and follow the steps in the '[My Family Lounge Enrolment Procedure – Step by Step Guide](#)' document which can be found on our website ermingtonoosh.com.au under 'Enrolments'.

Please make any booking requests from Saturday 10th October 2026. Any requests made before this date will be discarded.

After you have made a booking request and completed your child's enrolment in FULL, you will be placed on a waitlist, and positions will be given to you based on your waitlist position AFTER we have given existing families their spots. Booking confirmations will be sent out by Friday 30th October 2026.